

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**May 22, 2018**  
**9:00 a.m., 103 St. Philip Street**  
**Charleston, South Carolina**  
**Chairman, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Chairman, Thomas B. Pritchard**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Dorothy Harrison
4. Pledge of Allegiance – Dorothy Harrison
5. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Public Contract and Finance Committee**

**Committee Chairman, Thomas B. Pritchard**

1. Call to Order
2. Approval of Minutes of Committee Meeting of April 24, 2018
3. 2017 External Financial Audit Report – Wesley Ropp  
*(Motion Requested to Receive as Information Only)*
4. Request for Proposal (RFP) for Enterprise Resource Planning (ERP) Systems & Implementation Services – Wesley Ropp
5. Update on Alum Overcharge Recovery Initiative; GEO Specialty Chemicals, Inc. Settlement – Kin Hill, Andy Fairey
6. Quarterly Financial Data – Brenda Goldstein
7. Quarterly Investment Report – Heather Coward-Tague
8. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**Committee Chairman, William E. Koopman, Jr.**

1. Call to Order
2. Approval of Minutes of Committee Meeting of April 24, 2018
3. Consumer Confidence Report (C.C.R.) – Mike Saia  
Each year by July 1<sup>st</sup>, every community water supplier, by regulation, must provide an annual report (called a Consumer Confidence Report or C.C.R.) to its customers. The report provides information on local drinking water quality, including the water's source, any contaminants found in the water, and how consumers can get involved in protecting drinking water.
4. Community Outreach – Mike Saia
  - Cooper River Bridge Run – April 7, 2018
  - Relay for Life; April 21, 2018
  - Water Week (May 14-18, 2018)
  - New Customer Service Landing Page
5. Adjournment

**Regulatory and Property Committee**

**Committee Chairman, David E. Rivers**

1. Call to Order
2. Approval of Minutes of Committee Meeting of April 24, 2018
3. Total Trihalomethanes (TTHM) and Haloacetic Acids (HAA) Monitoring Results – Andy Fairey
4. Adjournment

## **Board of Commissioners Meeting**

### **Chairman, Thomas B. Pritchard**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of April 24, 2018
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity, Financial Report Financial, and KPI Reports – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports – Kin Hill
  - a. Update date on CWS Strategic Plan – Our Mission, Vision, and Core Values – Jim Meeks, Kin Hill
  - b. Statewide Primary Runoff (if needed); June 26, 2018  
Board Meeting rescheduled to Wednesday, June 27, 2018
  - c. Capital Improvement Story Map – Connie Banegas
  - d. Special Announcements – Kin Hill
6. Report of Standing Committees – Dorothy Harrison
  - a. Public Contract and Finance Committee Meeting of May 22, 2018
  - b. Administrative, Personnel and Public Relations Committee Meeting of May 22, 2018
  - c. Regulatory and Property Committee Meeting of May 22, 2018
7. Major Capital Project Requests – Mark Cline
  - a. Dowden Court Wastewater System Improvements Engineering Services Contract Amendment – Exhibit A
  - b. Plum Island Wastewater Treatment Plant Biosolids Master Plan Engineering Services Contract – Exhibit B
8. Citizens Participation/Public Comment
9. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session for attorney consultation regarding two real estate matters; Blue House Commons-Phase II and the Armstrong Tract.
10. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).