

**Commissioners of Public Works of the City of Charleston, South Carolina**  
**Monthly Agenda of the**  
**Board of Commissioners and Standing Committees**  
**January 28, 2026**  
**9:00 a.m., 6330 Murray Drive**  
**Hanahan, South Carolina**  
**Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Kathleen Wilson
4. Pledge of Allegiance – Kathleen Wilson
5. Oath of Office – Thomas Pritchard  
*Chairperson Pritchard will deliver the Official Oath of Office to Ms. Kathleen Wilson as an elected member of the Commission for a six-year term beginning January 2026 through December 2031.*
6. Election of Chairperson and Vice-chairperson as Officers of the Commission for 2026 – Thomas Pritchard  
*Chairperson Pritchard will call for nominations for the election of the Chairperson and the Vice-chairperson for 2026. Following nominations and the vote, the newly elected Chairperson will proceed to Agenda Item 7 below.*
7. Appointment of Chairpersons of the Standing Committees for 2026 – Chairperson  
*The newly elected Chairperson will appoint Chairpersons of the Standing Committees for 2026.*
8. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

**Public Contract and Finance Committee**

**Thomas B. Pritchard, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 17, 2025
3. Quarterly Investment Report – Heather Coward-Tague
4. Quarterly Financial Data – Susan Gladden
5. CIS Project – Priority of Payments – Evelyn Ferguson

6. 2026 SC Black Expo Sponsorship Opportunity – Chad Atwater – **Exhibit A** (*Motion Requested*)
7. Adjournment

**Administrative, Personnel, and Public Relations Committee**

**William E. Koopman, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 17, 2025
3. Community Outreach, Media Update, and West Ashley Sewer Tunnel Extension Update – Mike Saia
4. Quarterly Recruitment Status Report – Nichole Dunmeyer Graham
5. Adjournment

**Regulatory and Property Committee**

**Kathleen Wilson, Committee Chair**

1. Call to Order
2. Approval of Minutes of Committee Meeting of December 17, 2025
3. Water/Wastewater Policy Manual Updates – Wesley Ropp – **Exhibit B** (*Motion Requested*)
4. Community Service, Charitable Giving, and Fundraising Policy – Wesley Ropp – **Exhibit C** (*Motion Requested*)
5. Morris Brown Parking Lot Lease – Russell Huggins – **Exhibit D** (*Motion Requested*)
6. Adjournment

## **Board of Commissioners Meeting**

**Thomas B. Pritchard, Chair**

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of December 17, 2025
3. Citizens Participation/Public Comment  
*The Citizen's Participation Section of this Board of Commissioners' meeting is designed to hear comments from the public, but it is limited to 15 minutes so that normal business may be conducted. Individual participants will be limited to 5 minutes each, unless extended by the Board. During this portion of the meeting, the Commissioners will listen to concerns and comments from the public but will not debate issues, answer any questions, or make any decisions at this time. Individual participants shall refrain from making personal complaints of commission personnel and commission members. Those speaking are requested to identify themselves by name and address.*
4. Monthly Customer Service Activity, Financial Report, and New Development – Evelyn Ferguson, Heather Coward-Tague, Russell Huggins
5. CEO / Staff Reports
  - a. SC Water Professionals Day Monday, March 2, 2026 – Wesley Ropp
  - b. Reminder of SCEC 2026 in Myrtle Beach March 15-18, 2026, and ACE 2026 in Washington DC June 21-24, 2026. Please let Philena Rodriguez know if you plan to attend either conference. – Wesley Ropp
  - c. St. John's Water Request – Wesley Ropp
  - d. Paymentus Credit Card Savings – Evelyn Ferguson
  - e. Town of Hollywood Stakeholder's Meeting – Russell Huggins
  - f. Update on Cainhoy PLJ Development Agreements – Russell Huggins
6. Report of Standing Committees – Evelyn Ferguson (*Motion Requested*)
  - a. Public Contract and Finance Committee Meeting of January 28, 2026
  - b. Administrative, Personnel and Public Relations Committee Meeting of January 28, 2026
  - c. Regulatory and Property Committee Meeting of January 28, 2026
7. Major Capital Project Requests – Russell Huggins (*Motion Requested*)
  - a. West Ashley Transmission Main Extension Phase 1– Construction Contract Change Order – **Exhibit E**
  - b. Plum Island Wastewater Treatment Plant Effluent Pump Station Replacement Project – Engineering Services Contract Amendment – **Exhibit F**
  - c. Hanahan Water Treatment Plant Plate Settling Basin and Settled Water Conveyance Phase 2 – Construction Contract Change Order – **Exhibit G**
8. Executive Session  
Mr. Ropp may request that the Commissioners move to enter into Executive Session pursuant to Section 30-4-70(a)(2) of FOIA for attorney consultation on the following item, and upon returning to public open session, the Board may take action on item (a):
  - a. Waterkeeper Notice of Intent
  - b. Lowcountry Rapid Transit (LCRT)
  - c. BCWS Wholesale Contract

## 9. Adjournment

**NOTE:** If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or [info@charlestoncpw.com](mailto:info@charlestoncpw.com).