

Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
February 23, 2021
9:00 a.m., 103 St. Philip Street
Charleston, South Carolina
Chair, Thomas B. Pritchard

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Call to Order
2. Compliance with Public Notice / Announcement of Zoom Webinar Meeting
3. Acknowledgement of Zoom Meeting Participants (Panelists/Attendees) – Kin Hill
4. Invocation – Wesley Ropp
5. Pledge of Allegiance – *Deferred due to meeting format.*
6. CEO / Staff Reports
 - a. Customer Service Survey Updates – Anita M. Garrett, The Weathers Group ^{Presentation 1}
7. Recognition of Charleston Water System’s Associates of the Year – All Commissioners ^{Presentation 2}
 - Christopher W. Sackett, Hanahan Water Treatment Plant
 - Chrystal M. Poczekaj, Safety & Support Services
 - Jay R. Ryczkowski, Water Distribution
 - Lydia H. Owens, Engineering and Construction, Asset Management and GIS
 - Charlene E. Lowry, Billing - Consolidated Associate Recognition Program
 - Philip Robinson, Environmental Resources
8. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee

Thomas B. Pritchard, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 26, 2021
3. Amendment to Enterprise Resource Planning (ERP) Systems Contract – Wesley Ropp - Exhibit A ^{Presentation 3}
(Motion Requested)
4. Certificate of Achievement for Excellence in Financial Reporting (CAFR) Program for fiscal year ending December 31, 2019 – Wesley Ropp – Exhibit B

5. Quarterly Financial Data – Dell Jenson ^{Presentation 4}
6. Quarterly Investment Report – Cynthia Wood ^{Presentation 5}
7. Adjournment

Administrative, Personnel, and Public Relations Committee

Kathleen G. Wilson, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 26, 2021
3. Bill Inserts – Mike Saia – Exhibit C ^{Presentation 6}
April 2021 (*Motion Requested*)
 - City of North Charleston Cultural Arts; North Charleston Arts Festival (April 28 – May 2, 2021)
4. Community Outreach and Media Update – Mike Saia
5. Coronavirus (COVID-19) Update – John Atkinson, Dorothy Harrison ^{Presentation 7}
6. Adjournment

Regulatory and Property Committee

David E. Rivers, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 26, 2021
3. 2020 OSHA and Safety Update – Michele McCutchen ^{Presentation 8}
4. Blue House Commons Property Owners Association (POA) Meeting – Mark Cline, Kin Hill
5. Association for the Blind and Visually Impaired (ABVI) One-Time Request for an Aircraft Landing on the Goose Creek Reservoir - Mark Cline (*Motion Requested*)
6. Adjournment

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of January 26, 2021 and February 01, 2021
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
Deferred this month.
5. CEO / Staff Reports
This agenda item was moved to the Opening meeting.
6. Report of Standing Committees – Dorothy Harrison
 - a. Public Contract and Finance Committee Meeting of February 23, 2021
 - b. Administrative, Personnel and Public Relations Committee Meeting of February 23, 2021
 - c. Regulatory and Property Committee Meeting of February 23, 2021
7. Major Capital Project Requests – Russell Huggins, PE
 - a. Lowcountry Rapid Transit Water and Wastewater Utility Relocations Engineering Services Contract – Exhibit D
 - b. Customer Technology Center Project Engineering Services Contract Amendment – Exhibit E
8. Citizens Participation/Public Comment
9. Executive Session
Mr. Hill will request that the Commissioners move to enter into Executive Session for attorney consultation on the following items. Following Executive Session, the Commissioners may take action on item (a), Flushable Wipes Litigation / Class Action Complaint.
 - a. Flushable Wipes Litigation / Class Action Complaint – Paul Calamita, AquaLaw
 - b. Masindet Condemnation Lawsuit – Jennifer Blumenthal, Burr & Forman
 - c. Joetta Beauford Palmer Lawsuit – Jennifer Blumenthal, Burr & Forman
10. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or info@charlestoncpw.com.