

**Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
February 25, 2026
9:00 a.m., 6330 Murray Dr
Hanahan, South Carolina
Chair, Thomas B. Pritchard**

**Board of Commissioners Meeting
Thomas B. Pritchard, Chair**

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Russell Huggins
4. Pledge of Allegiance – Russell Huggins
5. Recognition of Charleston Water System’s 2025 Associates of the Year – All Commissioners
 - Chrystal Poczekaj, Compliance and Organizational Effectiveness - Consolidated Associate Recognition Program
 - Sylvia Jackson, Customer Service
 - Jason Williams, Engineering and Construction, Asset Management and GIS
 - Darryl Reed, Environmental Resources
 - Chris DuRant, Hanahan Water Treatment Plant
 - Beverly Randall, Safety & Support Services
 - Jamshed Khan, Wastewater Collection
 - Clyde Hill, Water Distribution
6. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee

Thomas B. Pritchard, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 28, 2026
3. 2025 Annual Internal Audit Report – Dr. James B. Meeks (*Motion Requested*)
4. JBC – DOW Rate Increase Update – Heather Coward-Tague – **Exhibit A**
5. Town of Hollywood Non-Binding Resolution – Russell Huggins - **Exhibit B** (*Motion Requested*)
6. Purchasing Manual Revision – Grants – Chad Atwater – **Exhibit C** (*Motion Requested*)
7. Adjournment

Administrative, Personnel, and Public Relations Committee

William E. Koopman, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 28, 2026
3. Community Outreach, Media Update, and West Ashley Sewer Tunnel Extension Update – Mike Saia
4. Adjournment

Regulatory and Property Committee

Kathleen Wilson, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 28, 2026
3. 2025 OSHA and Safety Update – Michele McCutchen
4. Sale of Decommissioned Pump Station RT-4 Property (TMS 285-00-00-171) to Charleston County – Russell Huggins (*Motion Requested*)
5. Adjournment

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of January 28, 2026
3. Citizens Participation/Public Comment
The Citizen's Participation Section of this Board of Commissioners' meeting is designed to hear comments from the public, but it is limited to 15 minutes so that normal business may be conducted. Individual participants will be limited to 5 minutes each, unless extended by the Board. During this portion of the meeting, the Commissioners will listen to concerns and comments from the public but will not debate issues, answer any questions, or make any decisions at this time. Individual participants shall refrain from making personal complaints of commission personnel and commission members. Those speaking are requested to identify themselves by name and address.
4. Monthly Customer Service Activity, Financial Report, and New Development – Evelyn Ferguson, Heather Coward-Tague, and Russell Huggins
5. CEO / Staff Reports
 - a. St. Philip Street First Floor Renovation Project Update – Russell Huggins
 - b. Support for New Development – Russell Huggins
6. Report of Standing Committees – Evelyn Ferguson (*Motion Requested*)
 - a. Public Contract and Finance Committee Meeting of February 25, 2026
 - b. Administrative, Personnel and Public Relations Committee Meeting of February 25, 2026
 - c. Regulatory and Property Committee Meeting of February 25, 2026
7. Major Capital Project Requests – Russell Huggins, PE (*Motion Requested*)
 - a. HWTP Plate Settling Basin and Settle Water Conveyance Phase 2 – Engineering Services Contract Amendment – **Exhibit D**
8. Executive Session
Mr. Ropp may request that the Commissioners move to enter into Executive Session pursuant to Section 30-4-70(a)(2) of FOIA for attorney consultation on the following items:
 - a. Lowcountry Rapid Transit Update – Russell Huggins
 - b. Berkeley County Water & Sewer Contract Update – Jonathan Ladd
 - c. Plum Island DES Permit – Baker Mordecai and Jonathan Walker
9. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856 or info@charlestoncpw.com.