

Commissioners of Public Works of the City of Charleston, South Carolina
Monthly Agenda of the
Board of Commissioners and Standing Committees
March 29, 2022
9:00 a.m., 103 St. Philip Street
Charleston, South Carolina
Chair, Thomas B. Pritchard

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Call to Order
2. Compliance with Public Notice
3. Invocation – Wesley Ropp
4. Pledge of Allegiance – Wesley Ropp
5. Oath of Office – William E. Koopman, Jr. – Exhibit A
Mr. Pritchard will deliver the Official Oath of Office to William E. Koopman, Jr. to fill the vacant term of Dr. David E. Rivers as a member of the Commission from March 2022 through December 2025. Following the Oath of Office, Chairman Pritchard may appoint the Chairperson for the Administrative, Personnel, and Public Relations Committee for the remainder of 2022.
6. Adjourn to Standing Committee Meetings, followed by Commissioners Meeting

Public Contract and Finance Committee

Thomas B. Pritchard, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of February 22, 2022
3. Capital Improvements Program Annual Report – Russell Huggins
4. Water Mission Crisis Response: Ukraine – Kin Hill (*Motion Requested*)
5. Mount Pleasant Waterworks Stand-By Water Supply Agreement – Mark Cline – Exhibit B
(*Motion Requested*)
6. Adjournment

Administrative, Personnel, and Public Relations Committee

Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of February 22, 2022
3. Bill Inserts – Mike Saia – Exhibit C
May 2022 (*Motion Requested*)
 - Palmetto Community Action Partnership (PCAP) Low Income Household Water Assistance Program
 - CWS Employment Opportunities
4. Community Outreach and Media Update – Mike Saia
5. 2021 Wastewater Quality Report – Laura Clifton
6. Coronavirus (COVID-19) Update – John Atkinson, Dorothy Harrison
7. Adjournment

Regulatory and Property Committee

Kathleen Wilson, Committee Chair

1. Call to Order
2. Approval of Minutes of Committee Meeting of January 25, 2022, and February 22, 2022
3. Tanner Plantation Right of Way Acquisition (TMS 265-02-00-015) – Mark Cline
4. Property Updates – Kin Hill, Mark Cline
 - a. 572 Harbor View Circle (TMS 424-07-00-018)
 - b. Parcel C, Armstrong Tract (0 Hanahan Road – TMS 475-12-00-094)
 - c. Parcel 5 (TMS 487-00-00-043), Blue House Commons (Highway 78 and Shipley Drive)
5. Dominion Energy SC, Inc. Cooper River Mitigation Bank Memorandum of Understanding – Mark Cline, Kin Hill - Exhibit D (*Motion Requested*)
6. Update on James Island Creek Task Force – Kin Hill
7. Pen 3A Project Memorandum of Understanding – Russell Huggins - Exhibit E (*Motion Requested*)
8. Adjournment

Board of Commissioners Meeting

Thomas B. Pritchard, Chair

1. Reconvene Commissioners' Meeting after conclusion of Committee Meetings
2. Approval of Minutes of Meeting of February 22, 2022
3. Citizens Participation/Public Comment
4. Monthly Customer Service Activity and Financial Report – Evelyn Ferguson, Wesley Ropp
5. CEO / Staff Reports
 - a. Plum Island Interconnecting Tunnels – Don Benjamin
 - b. Customer Technology Center Ribbon Cutting Ceremony Tentative; May 26, 2022 – Russell Huggins
 - c. Staff Awards / Recognition from the SC Environmental Conference (SCEC) – Mark Cline
6. Report of Standing Committees – Dorothy Harrison
 - a. Public Contract and Finance Committee Meeting of March 29, 2022
 - b. Administrative, Personnel and Public Relations Committee Meeting of March 29, 2022
 - c. Regulatory and Property Committee Meeting of March 29, 2022
7. Major Capital Project Requests – Russell Huggins
None
8. Citizens Participation/Public Comment
9. Executive Session
Mr. Hill will request that the Commissioners move to enter into Executive Session pursuant to Section 30-4-70(a)(1)-(2) of FOIA to discuss the following items and upon returning to public open session, the Board may take multiple actions on items (a), (c) and (d).
 - a. 3650 Old Charleston Road (TMS 285-00-00-032)
 - b. Hobson Deed Amendment with Charleston Naval Complex Redevelopment Authority Update – Jennifer Blumenthal, Burr & Forman LLP
 - c. Board Discussion on Succession/Transition/Compensation plans, etc. for the CEO position at CWS in light of Kin Hill's impending August 12, 2022, retirement announcement.
 - d. Attorney General's Opinion on Commissioners' Compensation – Thomas Pritchard, Jennifer Blumenthal, Burr & Forman LLP
10. Adjournment

NOTE: If an Executive Session is requested in public open session and the vote is favorable, the presiding officer shall announce the specific purpose of the executive session as required by the South Carolina Code of Laws, Title 30 - Public Records; Section 30-4-70(b). Upon returning to public open session, the Board may take action on matters discussed in executive session.

Any writings or documents (Exhibits) that are public records and are provided to the governing board regarding an open session item on this agenda are available for public review at Charleston Water System, 103 St. Philip Street, Charleston, S.C. during normal business hours. Please contact the Executive Office at 843-727-6856.