

## Charleston Water System Easement Plat Checklist

PROJECT NAME:	
ENGINEERING FIRM:	
ENGINEERING CONTACT:	DATE:

Required Items (refer to Minimum Standards)

Engineer  
Complete

CWS  
Complete      Incomplete

CWS Project Name (on all sheets)			
CWS Project # (on all sheets)			
CWS Extension # (on all sheets)			
Minimum size – 11" x17"			
Maximum size - 24" x 36"			
Five (5) prints stamped and sealed with surveyor's impression seal (crimped)			
Five (5) prints signed by a Registered Land Surveyor, original signatures on all copies			
Location description of property			
City, county and state where lot is located			
Date of survey or plat			
Graphic and Relative Scales - Maximum 1"=40'			
Legend			
Surveyors' Name, Address, Phone Number, Email Address			
Registration number of Surveyor & certification relative to class			
Name of subdivision of which survey is a part			
Book and page number of the subdivision as registered in the R.M.C. office of the County where plat is recorded to include all prior plat/deed references			
North arrow designated using State Plane Coordinate System			
Must have two (2) State Plane Coordinate Ties			
Bearing and distance plotted to the scale indicated on the plat			
Name of adjacent landowners, lot numbers and Tax Map numbers			
Highway and/or street(s) name, label as public or private ownership			
Waterways			
Title shall read "PLAT OF A (STATE WIDTH) UTILITY EASEMENT PREPARED FOR THE CHARLESTON CPW THROUGH THE PROPERTY(IES) OF (STATE OWNERS NAME)"			
Show all easement sidelines with bearings and distances. Show tie distances from the lines of the easement to the property corners of all properties crossed. A minimum of two (2) physical property corners shall be tied to easements.			
Show all calculated points/bearing changes on easement lines with a lettered reference (A, B, C...)			
Show total width of the easement and dimension			

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	<u>Engineer</u> Complete	Complete	<u>CWS</u> Incomplete
Table showing easement curve data to include delta, radius, length, chord, and chord bearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Easement shall be labeled with area including square footage and acreage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Show Tax Map Number of property where easement is located	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Show existing easements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Submit a copy of any encroachment permits obtained for all existing easements being encroached upon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Must meet <u>ALL CURRENT</u> South Carolina LLR minimum standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signatures (sign and date)

ENGINEER:	DATE:
CWS PARS/PARC:	DATE:
CWS SURVEY MANAGER:	DATE: