

**Charleston Water System
Closeout Checklist – Water Service Only**

PROJECT NAME:	
ENGINEERING FIRM:	
ENGINEERING CONTACT:	DATE:

Required Items (refer to Minimum Standards)

	<u>CWS</u> Required (Y/N)	<u>Engineer</u> Complete Date
Engineer's Letter of Certification	Y	
Digital AutoCAD submittal (record drawings, valve cards, dummy valve cards, easement plat, subdivision plat, coordinate table - ASCII file)	Y	
Digital PDF submittal (record drawings, valve cards, dummy valve cards, easement plat, subdivision plat)	Y	
Asset Inventory Worksheet	Y	

Additional required items, if applicable, as requested by CWS for specific projects

Pressure test results for tapping sleeve & valve		
Backflow Prevention Device accepted by Cross-Connection Control		
Hydrostatic flow test results for all installed fire hydrants		
Approved easement plat (6 hard copies)		
Easement Agreement		
10% Maintenance Agreement Bond		
Maintenance Agreement		
Maintenance Agreement Final Inspection Fee		